VACANCY ANNOUNCEMENT

INCLUSION HELPER

To provide support and assistance to students with severe disabilities.

DUTIES AND RESPONSIBILITIES INCLUDE

These items are intended only as examples of the various types of job duties to be performed. The omission of specific duties does not exclude them from the position if the work is a similar, related, or logical assignment to the position.

- Provides support to students during instruction; provides modifications and accommodations.
- Facilitates student independence in the least restrictive environment.
- Provides assistance to students to complete assignments; follows-up and reinforces activities.
- Monitors student behavior and implements behavioral strategies and intervention plans.
- Provides assistance with personal care needs including, but not limited to, lifting, transferring, feeding, and toileting.
- Prepares instructional materials for students based on the direction of the teacher.
- Charts data on student progress, as necessary.
- Participates in professional development programs as assigned.
- Performs other work-related duties as assigned.

SALARY

Salary Schedule for Inclusion Helper ($15,957)

REQUIREMENTS

- High school diploma or minimum educational standard established through federal legislation.
- Possess strong verbal and interpersonal skills.
- Able to lift and transfer students weighing up to 40 pounds.
- Experience working with students with disabilities preferred.
- Specific skills as dictated by the needs of the students.

HOW TO APPLY

Employment applications are accepted online only. To access the application, visit the Current Job Openings section of the HCPS website at www.hcps.org. If you have questions or require assistance to complete the online employment application, contact the Human Resources Office at 410-588-5238.

The Harford County Public School System (HCPS) does not discriminate on the basis of race, color, sex, age, national origin, religion, sexual orientation, gender identity, marital status, genetic information, or disability in matters affecting employment or in providing access to programs to employees. Inquiries related to the non-discrimination policy of the Board of Education of Harford County should be directed to the Supervisor of Equity and Cultural Proficiency, 410-809-6065.

This document is available in alternative form upon request. To request disability-related reasonable accommodations, please notify a staff member in the Human Resources Office at the time you are contacted for an interview.

AFFIRMING EQUAL EMPLOYMENT IN PRINCIPLE AND PRACTICE