VACANCY ANNOUNCEMENT

Teacher Specialist – Literacy
(Internal Candidates Only)

February 20, 2020

This advertisement will be used to create a pool of candidates to fill positions that become available for the 2020-2021 school year or as immediate needs are identified. Candidates selected for the pool will receive active consideration through June 30, 2023. Harford County Public Schools reserves the right to re-advertise and modify the content of this announcement at any time; this may be the only advertisement for this position during the aforementioned period. Identified positions for 2020-2021 are pending budget approval.

Under the direction of the Reading, English and Language Arts Office, provides direct assistance and support to the instructional leadership team and instructional staff in implementing the RELA curriculum and supports.

• Teacher Specialists are required to work one additional hour per day beyond the teacher schedule.
• Position is eligible for the Teacher Specialist stipend.

DUTIES AND RESPONSIBILITIES INCLUDE

- Assists in the implementation of both county and state curriculum.
- Collaborates with the Reading, English and Language Arts supervisor and the building principal to create, coordinate, implement, and evaluate teacher assistance and staff development activities.
- Collaborates with the Reading, English and Language Arts supervisor to develop, deliver and evaluate professional development activities designed to increase the knowledge of reading specialists, classroom teachers, special education teachers and designated support staff in the content area, effective teaching practices, and the Maryland School Performance Program.
- Provides program guidance to the instructional leadership team and the school-based reading specialists in the area of RELA instruction to ensure alignment with district-wide initiatives.
- Assists the Reading, English and Language Arts Office, the Office of Special Education and the Office of Personalized Learning to implement appropriate literacy programs and supports for students identified with special needs.
- Assists the instructional leadership team, teachers and RELA Office with analyzing student achievement data in order to plan instructional programs, design professional development and to assist teachers with differentiated instruction in order to improve classroom instruction.
- Serves on county curriculum development committees when assigned.
- Supports and assists classroom teachers through instructional planning, co-teaching, professional development, and facilitating topic study groups to support the Units of Study Reading, Writing and Phonics Program.
- Provides technical assistance through modeling lessons, peer coaching, conferences, visitations, and other similar activities.
- Maintains a current level of literacy knowledge and evidence-based educational practices with an emphasis on the Units of Study curriculum and the workshop model.
- Demonstrates positive attitudes and uses effective skills in human relations with students, teachers, administrators, and members of the community.
- Assists with the implementation of state and county-wide assessments.
- Performs other work-related duties as assigned.

SALARY

Salary is in accordance with the HCEA ten-month salary schedule for certificated teachers.

REQUIREMENTS

- Master’s degree or equivalency from an accredited college or university.
- Hold or be eligible for an Advanced Professional Certificate.
- Five years of successful teaching and/or administrative experience (consideration will be given to candidates who can demonstrate completion of five successful years of experience as of June 30, 2020). Experience in implementing the Units of Study curriculum and a deep understanding of the Workshop model is required.
- Working knowledge and understanding of Performance Matters.
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- Demonstrated content mastery.
- Demonstrated leadership, management and organizational skills.
- Excellent oral and written communication skills.

**HOW TO APPLY**

Employment applications are accepted online only. To access the online application site, visit the Current Job Openings section of the HCPS website at [www.hcps.org](http://www.hcps.org). If you have questions or require assistance, please contact the Human Resources Office at 410-588-5226.

**DEADLINE**

Online employment applications will be accepted until **Friday, February 28, 2020**.

The Harford County Public School System (HCPS) does not discriminate on the basis of race, color, sex, age, national origin, religion, sexual orientation, gender identity, marital status, genetic information, disability, or any other basis prohibited by law with regard to employment of conditions of employment, or participation in or access to its programs, activities or services. Inquiries related to the non-discrimination policy of the Board of Education of Harford County should be directed to the Supervisor of Equity and Cultural Proficiency, 410-809-6065.

This document is available in alternative form upon request. To request disability-related reasonable accommodations, please notify a staff member in the Human Resources Office at the time you are contacted for an interview.

**AFFIRMING EQUAL EMPLOYMENT IN PRINCIPLE AND PRACTICE**