

**BOARD OF EDUCATION OF HARFORD COUNTY**

**INFORMATIONAL REPORT**

**DECISION ON A CONTRACT AWARD FOR ON-CALL ELECTRICAL SERVICES**

**AUGUST 10, 2020**

Background Information:

On behalf of the Facilities Department, the Purchasing Department is requesting approval to award contracts to three (3) contractors to provide the services for on-call electrical services – Action Electrical Contractors, Inc., 1050 Hardee’s Drive, Suite C, Aberdeen, MD 21001; Lucasia Power and Lighting, 1006 Saddleback Way, Bel Air, MD 21014; and P.D. Valle Electric Co., Inc., 34 Idlewild Street, Unit 3, Bel Air, MD 21014.

The total annual expenditure is expected to be in excess of \$100,000. The contracts will be utilized on an as-needed basis. For any single purchase exceeding \$100,000, board approval will be requested.

Discussion:

These contracts will address a broad spectrum of electrical services including installation, repair, updates and preventive maintenance as well as emergency requirements. The Purchasing Department would like to award contracts to the lowest three (3) responsive, responsible bidders – Action Electrical Contractors, Inc., Lucasia Power and Lighting, and P.D. Valle Electric Co., Inc. Pricing is based on hourly labor rates and a percentage mark-up was established for associated services, supplies, material, rental equipment, subcontractors, and other ancillary items required to complete a project.

The contracting vehicle for this procurement is Harford County Public School’s Bid #20-JHS-054, On-Call Electrical Services.

The funding source for these services is the Facilities Operating budget.

Superintendent’s Recommendation:

The Superintendent of Schools recommends that the Board of Education approve the award of the contracts to Action Electrical Contractors, Inc., Lucasia Power and Lighting, and P.D. Valle Electric Co., Inc.

These contracts will be effective through August 31, 2021, with the option to be renewed for five (5) additional, one (1) year terms.