

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON A CONTRACT AWARD FOR ON-CALL PLUMBING SERVICES

SEPTEMBER 14, 2020

Background Information:

On behalf of the Facilities Department, the Purchasing Department is requesting approval of contracts for three (3) contractors to provide on-call plumbing services throughout the district – G.A. Mechanical, Inc., 12025 Philadelphia Road, White Marsh, Maryland 21087; G. H. Nitzel, Inc., 11300 Pulaski Highway, White Marsh, Maryland 21162; and M&E Sales Inc., 5701 Connelley Drive, Suite I, Hanover, Maryland 21076.

The total annual expenditure is expected to be in excess of \$100,000. The contracts will be utilized on an as-needed basis. For any single purchase exceeding \$100,000, board approval will be requested.

Discussion:

These contracts will address a broad spectrum of plumbing services including installation, repair, updates, and preventive maintenance as well as emergency requirements. The Purchasing Department would like to award contracts to the lowest three (3) responsive, responsible bidders – G.A. Mechanical, Inc., G.H. Nitzel Inc., and M&E Sales Inc. Pricing is based on hourly labor rates and a percentage mark-up was established for associated services, supplies, material, rental equipment, subcontractors, and other ancillary items required to complete a project.

The contracting vehicle for this procurement is Harford County Public School's Bid #21-DSS-002, On-Call Plumbing Services.

The funding source for these services is the Facilities Operating budget.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education approve the award of the contracts to G.A. Mechanical, Inc., G.H. Nitzel Inc., and M&E Sales Inc.

These contracts will be effective through September 30, 2021, with the option to be renewed for five (5) additional, one (1) year terms.