

# **BOARD OF EDUCATION OF HARFORD COUNTY**

## **INFORMATIONAL REPORT**

### **DECISION ON AWARD OF CONTRACT A/E SERVICES FOR OLD POST ROAD ELEMENTARY SCHOOL OPEN SPACE ENCLOSURE**

**June 13, 2016**

#### Background Information:

As part of the FY 2017 Capital Improvement Budget Request, the Board of Education of Harford County approved capital funding in the amount of two million, four hundred seventeen thousand dollars (\$2,417,000.00), as required, to fund the open space enclosure project at Old Post Road Elementary School. This project is state and locally funded. The project requires engineering, design, and construction administration services to develop construction documents that are needed to obtain pricing for construction services to address the existing open space configuration of the building with erection of walls to separate the individual classrooms. This project will also necessitate sprinkler piping, replacement of two air handling units and ductwork serving these classrooms, and upgrades to the fire alarm system.

Design services will provide the construction documents to adequately reflect the repair and/or replacement of existing architectural elements and systems that are affected by the renovation. The project will support our current sustainability initiatives from the early design phases through the construction of the project.

#### Discussion:

A Request for Qualifications (RFQ) for Engineering/Architectural Design Services was issued by HCPS' Facilities Department. In response to this RFQ, thirteen (13) firms submitted responses that were evaluated by a selection committee that considered team qualifications, experience, workload, and references. Six (6) firms were "shortlisted," interviewed, and ranked.

As a result of this process, the committee has selected the architectural firm of Gilbert Architects to provide the design services required to successfully complete the open space enclosures at Old Post Road Elementary School. Gilbert Architects is the project architect for the replacement Youth's Benefit Elementary School, currently under construction, and Churchville Elementary School Roof project that will start this summer. Gilbert Architects was the project architect for the window and A/C upgrades at Homestead Elementary School and has recently completed work for Baltimore County and Howard County School systems.

#### Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education approve a contract for the above described professional design services for the open space enclosure project at Old Post Road Elementary School, in the amount of \$198,000.00, to Gilbert Associates.