

**BOARD OF EDUCATION OF HARFORD COUNTY**

**INFORMATIONAL REPORT**

**DECISION ON AWARD OF CONTRACT  
ARCHITECTURAL/ENGINEERING SERVICES  
DARLINGTON ELEMENTARY SCHOOL  
COMPREHENSIVE HVAC SYSTEMIC REPLACEMENT PROJECT**

**AUGUST 18, 2014**

Background Information:

As part of the FY 2015 Capital Improvement Budget Request, the Board of Education of Harford County approved the capital funding in the amount of \$2,138,000.00, as required, to fund HVAC systemic renovations at Darlington Elementary School. This project is State and locally funded. As a part of this project, engineering design and construction administration services are required to develop construction documents to complete the scope of work necessary to obtain pricing to construct upgrades to various mechanical components to include, but not limited to, chillers, boilers, pumps, piping, variable frequency drives, ductwork, air handling units, and roof top units with energy recovery.

Design services will provide the construction documents to adequately reflect the repair and/or replacement of existing architectural elements and systems that are affected by the renovation. The project will support our current sustainability initiatives from the early design phases through the construction of the project, and we will pursue any eligible Delmarva Power rebates.

Discussion:

A Request for Qualifications (RFQ) for Engineering/Architectural Design Services was issued by HCPS' Facilities Department. In response to this RFQ, fourteen (14) firms submitted responses that were evaluated by a selection committee that considered team qualifications, experience, workload, and references. Five (5) firms were "shortlisted," interviewed, and ranked.

As the result of this process, the committee has selected the engineering firm of KIBART, Inc. to provide the services required to successfully complete HVAC systemic renovations at Darlington Elementary School. KIBART, Inc. has successfully performed professional engineering/design services for HCPS and is familiar with the HCPS facilities, mechanical systems, and design standards.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education approve a contract for the above described professional design services for HVAC systemic renovations at Darlington Elementary School, in the amount of \$154,000.00, to KIBART, Inc.