

**BOARD OF EDUCATION OF HARFORD COUNTY**

**INFORMATIONAL REPORT**

**DECISION ON AWARD OF A CONTRACT FOR HVAC FILTERS**

**AUGUST 22, 2022**

Background Information:

On behalf of the Facilities Department, the Procurement Department is requesting a decision to approve the use of a Baltimore County Public Schools contract awarded to Air Filter Maintenance, Inc. (AAF), located at 118 North Kresson Street, Baltimore, MD 21224 for the estimated amount of \$210,000.

This contract will be utilized on an as-needed basis. For any single purchase exceeding \$100,000, board approval will be requested.

Discussion:

The Facilities Department is requesting this acquisition to furnish and deliver Heating, Ventilation and Air Conditioning (HVAC) filters for preventive maintenance as well as upgrade existing filters to improve air quality. The upgraded filters are the result of the indoor air quality improvement plan which started in September 2021. Engineers provided design recommendations to increase air filtration efficiency in existing ventilation equipment throughout the district to Minimum Efficiency Reporting Value (MERV) 13. They determined each equipment's compatibility with MERV 13 filters and recommended HCPS replace filters where applicable. These filters are to be delivered to the Facilities Department and installed by HCPS staff.

The contracting vehicle for this procurement is utilizing a Baltimore County Public Schools Contract #MWE-847-15: Supply and Installation of HVAC Filters.

The funding sources for these materials are from the FY23 Facilities Operating Budget, for maintenance filters, and the American Rescue Plan Elementary and Secondary School Emergency Relief Fund (ESSER II) for the upgraded filters.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education accept the recommendation by the Procurement Department and approve the piggybacking of the Baltimore County Public Schools Contract #MWE-847-15 with Air Filter Maintenance, Inc. (AAF) for an estimated amount of \$210,000.

The current contract expires on June 30, 2024.