

BOARD OF EDUCATION OF HARFORD COUNTY

INFORMATIONAL REPORT

DECISION ON FURNITURE ACQUISITION FOR YOUTH'S BENEFIT ELEMENTARY

MARCH 7, 2016

Background Information:

The Purchasing Department is requesting a decision by the Board for the award of a contract for the new Youth's Benefit Elementary School to Virco Manufacturing Corporation, located at Highway 65 South, Conway, AR 72032, for the amount of \$885,837.06. This request is for the acquisition of school furniture and equipment not included in the construction contract. The pricing, furnishing, delivery, and installation of these items is through the utilization of the U.S. Communities national contract Master Agreement SV-15-0028-13 and Mid-Atlantic Purchasing Team (MAPT) Bid # 2015-42 contracts, with Douron, Inc. being the installation firm. This is the same acquisition model used for the last several new school construction projects.

Discussion:

The new Youth's Benefit Elementary School will open in two phases with the first phase occurring in August of 2016 and the second phase in August of 2017. This contract will include both phases and will coordinate the furniture acquisition process. A cross-functional team of HCPS stakeholders collaborated with the project manager from Virco and the partnering firm, Douron, to identify specific furniture requirements room-by-room as needed for the school. However, some specialized instructional, content specific, custodial, and computer technology items are not included in this contract. These furniture and equipment items will be procured separately through the established HCPS processes.

Funds for this project are budgeted in the capital equipment budget, fiscal year 2016. The final dollar amount for furniture is approximated at this time.

Superintendent's Recommendation:

The Superintendent of Schools recommends that the Board of Education approve a contract to Virco Manufacturing Corporation for the amount of \$885,837.06 for the furnishing, delivery, and installation of school furniture and equipment for the new Youth's Benefit Elementary School.